

PROVINCE OF SASKATCHEWAN
DEPARTMENT OF EDUCATION



DAILY REGISTER

FOR
RECORDING THE ATTENDANCE

OF
PUPILS

IN

..... S.D. No. *Carroll District* Unit No.

FOR THE YEAR BEGINNING JULY 1, 19*52* AND ENDING JUNE 30, 19*53*

SUPPLIED TO SCHOOLS FREE BY THE DEPARTMENT OF EDUCATION

THIS REGISTER IS A RECORD OF THE SCHOOL CAREER OF THE CHILDREN OF THE
DISTRICT. MARK IT CAREFULLY AND PRESERVE IT

TABULATION OF INFORMATION

This form is to be completed by the teacher and delivered to the superintendent at the time of his official visit.

.....S.D. No.

1. ENROLMENT:

Grade	1	2	3	4	5	6	7	8	9	10	11	12	Total
Boys													
Girls													
Total													

2. GROUNDS:

Number of acres

Level (Yes or No)

Tidy (Yes or No)

Fence

Trees and Shrubs

Garden (Yes or No)

3. STABLE: Length.....Width.....

Stalls (No.)

Adequate

Clean

Repairs needed

4. TEACHERAGE:

Outside paint

Interior

Equipment (List on reverse)

Repairs needed (On reverse)

Furnished

5. SCHOOL HOUSE—Condition of:

Floors

Lighting (% of window area to floor area).....

Windows

Doors

Screen doors

Screens

Blinds

Storm sashes

Blackboard

Outside paint

Inside decorations

Clothes hooks

Basement

6. HEATING:

Type

Comfort

Suggestions

7. SANITARY ARRANGEMENTS:

Type of toilets

Condition

Toilet Paper

Source of drinking water

Provision for dispensing

Towels

Soap

8. GENERAL EQUIPMENT:

Desks—	Type	Size	No.	Condition

Cupboards and Bookcases—

Adequate

Maps: (List on reverse)

Number

Globe:

Size

Fire extinguisher—type

Date last checked

Inside flags

Outside flags

.....S.D. No.

Flag pole

Rope

Framed picture of King and Queen

Other framed pictures (No.)

Suitability

Clock

Blackboard compass

Blackboard set-square

Yard rule

Thermometer

Pencil sharpener

Shoe scrapers

9. JANITOR SERVICES:

Classroom

Scrubbing

Sweeping

Annual Cleaning

10. SCIENCE EQUIPMENT:

Complete for Gr. IX

Gr. XI

(Add supplementary list of all science equipment)

11. PLAYGROUND EQUIPMENT:

Swings

Teeters

Horizontal Bars

Volley ball standards

Basketball standards

List small equipment

12. LIBRARY:

Expenditure during last year

No. of books for Gr. I

No. of other usable books:

Fiction

Dictionary

13. HOT LUNCH EQUIPMENT: (List on back)

Operation

14. OTHER EQUIPMENT:

Projector

Radio

Piano

Last tuned

Record Player

Organ

Sand table

Reading table for primary pupils

15. OPERATIONAL FEATURES:

Home & School Club

Visitors' Days dates

Junior Red Cross

Other students' societies

Opening exercises

School phone no.

phone no.

.....
Signature of Teacher

..... (Superintendent of Schools) (Teacher's Post Office Address) (Date) 19.....
....., Sask.

This is to notify you that I took charge of the school (or room in the case of graded schools) in
the.....S.D. No.....on....., 19..... I hold
a VALID class certificate No..... The rate of salary is \$.....
The enrolment is A copy of my agreement (has been) (will be) forwarded
to the Department of Education. My period of employment extends to 19.....
Secretary's name (Signed)

Secretary's address (Teacher's Name in full)
NOTE.—This certificate must be completed and mailed to the Superintendent of Schools on the first day
a teacher is in charge in any term.

..... (Superintendent of Schools) (Teacher's Post Office Address) (Date) 19.....
....., Sask.

This is to notify you that I took charge of the school (or room in the case of graded schools) in
the.....S.D. No.....on....., 19..... I hold
a VALID class certificate No..... The rate of salary is \$.....
The enrolment is A copy of my agreement (has been) (will be) forwarded
to the Department of Education. My period of employment extends to 19.....
Secretary's name (Signed)

Secretary's address (Teacher's Name in full)
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..... (Superintendent of Schools) (Teacher's Post Office Address) (Date) 19.....
....., Sask.

This is to notify you that I took charge of the school (or room in the case of graded schools) in
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a VALID class certificate No..... The rate of salary is \$.....
The enrolment is A copy of my agreement (has been) (will be) forwarded
to the Department of Education. My period of employment extends to 19.....
Secretary's name (Signed)

Secretary's address (Teacher's Name in full)
NOTE.—This certificate must be completed and mailed to the Superintendent of Schools on the first day
a teacher is in charge in any term.

..... (Superintendent of Schools) (Teacher's Post Office Address) (Date) 19.....
....., Sask.

This is to notify you that I took charge of the school (or room in the case of graded schools) in
the.....S.D. No.....on....., 19..... I hold
a VALID class certificate No..... The rate of salary is \$.....
The enrolment is A copy of my agreement (has been) (will be) forwarded
to the Department of Education. My period of employment extends to 19.....
Secretary's name (Signed)

Secretary's address (Teacher's Name in full)
NOTE.—This certificate must be completed and mailed to the Superintendent of Schools on the first day
a teacher is in charge in any term.

CERTIFICATE REGARDING SCHOOL PROPERTY

.....19.....
(Date)

I hereby certify that on my departure from this district today I am leaving in the school the school property indicated below :

- (1) The Elementary School Curriculum. (Yes or No)
- (2) The Course in Citizenship. (Yes or No)
- (3) The regulations of the Department of Education (1944). (Yes or No)
- (4) The High School Curriculum and Regulations. (Yes or No)
- (5) The Library Record. (Yes or No)
- (6) The Record of Science Equipment. (Yes or No)
- (7) The School Attendance Act. (Yes or No)
- (8) Other school property, forms and circulars mentioned under Instructions to Teachers. (Yes or No)

And I further certify that a record of all promotions made by me has been filed with the Secretary of the School Board and with the Superintendent of Schools and also entered in the register.

.....
(Signature of Teacher)

CERTIFICATE REGARDING SCHOOL PROPERTY

.....19.....
(Date)

I hereby certify that on my departure from this district today I am leaving in the school the school property indicated below :

- (1) The Elementary School Curriculum. (Yes or No)
- (2) The Course in Citizenship. (Yes or No)
- (3) The regulations of the Department of Education (1944). (Yes or No)
- (4) The High School Curriculum and Regulations. (Yes or No)
- (5) The Library Record. (Yes or No)
- (6) The Record of Science Equipment. (Yes or No)
- (7) The School Attendance Act. (Yes or No)
- (8) Other school property, forms and circulars mentioned under Instructions to Teachers. (Yes or No)

And I further certify that a record of all promotions made by me has been filed with the Secretary of the School Board and with the Superintendent of Schools and also entered in the register.

.....
(Signature of Teacher)

Regulations Governing Free Textbooks

1. Except as hereinafter provided, the authorized free textbooks supplied by the Department shall be used in all schools. The textbooks supplied are the following:

- Grade I..... We Come and Go, Pre-Primer.
 Fun With Dick and Jane.
 Our New Friends.
 Bailey Writing, Book 1.
- Grade II..... Friends and Neighbors.
 More Friends and Neighbors.
 Canadian Speller, Grade II.
 The Pupils' Own Vocabulary Speller, Grade II.
 Everyday Arithmetic, Grade II.
 Streets and Roads.
 More Streets and Roads.
 Everyday Arithmetic, Grade III.
 Canadian Speller, Grade III.
 The Pupils' Own Vocabulary Speller, Grade III.
- Grade III..... Up and Away.
 Bailey Writing, Book II.
 Everyday Arithmetic, Grade IV.
 Canadian Speller, Grade IV.
 The Pupils' Own Vocabulary Speller, Grade IV.
- Grade IV..... Wide Open Windows.
 Everyday Arithmetic, Grade V.
 Canadian Speller, Grade V.
 The Pupils' Own Vocabulary Speller, Grade V.
- Grade V..... All Sails Set.
 Everyday Arithmetic, Grade VI.
 Canadian Speller, Grade VI.
 The Pupils' Own Vocabulary Speller, Grade VI.
- Grade VI..... Mathematics We Use, Book I.
 Canadian Speller, Part II.
 Vitalized English, Grades VII and VIII.
 Beckoning Trails.
- Grade VII..... Mathematics We Use, Book II.
 Jean Val Jean.
 Life and Literature, Book II.
 French Storybook Grammar.
- Grade VIII.....
2. The following readers of the Faith and Freedom series are issued free through the Saskatchewan Book Bureau to Roman Catholic schools upon receipt of a requisition form duly signed by the secretary of the school district and by the teacher:
- This is Our Home—a basal pre-primer;
 This is Our Family—primer;
 These are Our Friends—Grade I;
 These are Our Neighbours—Grade II;
 This is Our Town—Grade III.
3. Application for free textbooks shall be made on the requisition form supplied by the Department for this purpose.
4. All textbooks supplied by the Department shall be the property of the school district and shall be loaned to pupils as required. Texts loaned to pupils shall be returned to the district when pupils complete their grades or leave the school. Pupils shall exercise reasonable care in the use of these texts and shall be responsible for their return to the school.
5. In all schools the teacher shall keep, in the record book supplied by the Department, a record of all books received from the Department and the disposition of the same; and the teacher shall see that all such texts loaned to pupils are returned to the district in accordance with section (4) next preceding.
- In schools where there is more than one room, the principal shall exercise supervision over the school textbook records and report thereon to the school board at the end of each term.
6. All textbooks supplied by the Department shall be plainly marked with the name and number of the district as follows: "This book is the property of S.D. No."
7. Textbooks deemed unfit for further use shall not be destroyed or removed from the school except by order of the superintendent of schools. The number so disposed of shall be entered in the record and the entry initialed by the superintendent.

RECORD OF NON-ATTENDING RESIDENT PUPILS

VISITORS' REGISTER Superintendents, School Officials, Nurses, etc.

Name	Give School or other Educational Institution pupil is attending. If not attending any, give reason.	Name	Date and Duration of Visit
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LOCATION OF THE SCHOOL: On the quarter of section township range west of the Meridian.

SCHOOL OFFICIALS

<p>Term ending December 31, 19.....</p> <p>Trustees: (1) (1) (2) (2) (3) (3) (4) (4) (5) (5)</p> <p>Chairman: Secretary: Treasurer:</p> <p>Teacher: (1) (1) (Name in full) Sack Certificate..... Class, No..... (Indicate temporary, interim or permanent) Professional training at..... Year..... Taught last year in..... S.D. No..... Length of teaching experience..... years Present annual rate of salary \$..... Commenced duties here on..... Date of last anti-tuberculosis X-ray examination..... Place.....</p> <p>Teacher: (2) (2) (Name in full) Sack Certificate..... Class, No..... (Indicate temporary, interim or permanent) Professional training at..... Year..... Taught last year in..... S.D. No..... Length of teaching experience..... years Present annual rate of salary \$..... Commenced duties here on..... Date of last anti-tuberculosis X-ray examination..... Place.....</p>	<p>Term ending June 30, 19.....</p> <p>(1) (1) (2) (2) (3) (3) (4) (4) (5) (5)</p> <p>(1) (1) (Name in full) Class, No..... (Indicate temporary, interim or permanent) Year..... S.D. No..... years \$..... (2) (2) (Name in full) Class, No..... (Indicate temporary, interim or permanent) Year..... S.D. No..... years \$..... </p>
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Note.—The teacher will fill in the information required above.

INSTRUCTIONS TO TEACHERS

General

QUALIFICATIONS.—Teachers from outside the Province must not take charge of any school in the Province without first ascertaining the standing to which they are entitled. Communications should be forwarded to the Department of Education, Regina.

OPENING.—As soon as school is opened the Superintendent of Schools should be notified.

AGREEMENT.—The agreement between the trustees and the teacher shall be prepared in triplicate, and one copy forwarded to the Department of Education as soon as the teacher takes charge. The other copies should be retained by the teacher and the school board respectively. Whenever a change is made in the rate of salary paid to a teacher, a new agreement should be drawn up. The secretary of the board may secure agreement forms from the Department on request.

CURRICULUM.—The Elementary School Curriculum and the Regulations governing schools organized under The School Act should be closely followed by the teacher. **The copy of the curriculum provided for each classroom is the property of the school district and must not be taken away by the teacher.**

TIME-TABLE.—The teacher shall prepare a time-table and have it placed in a conspicuous position in the school.

RECORD OF PROGRESS.—It is essential that the teacher keep an accurate record of the progress of each pupil. This record may be made in an ordinary notebook and when a teacher leaves the school it should be left in the register or with the secretary for the information of the next teacher.

LIBRARY.—The school should be provided with a bookcase and with a cupboard with lock and key in which to keep surplus supplies. A complete record of the library books and supplies should be kept by the teacher.

RECORD OF FREE TEXT BOOKS.—The Pupils' Account must be kept strictly up to date and the stock Account completed on June 30. The Superintendent will check these records.

DIFFICULTIES.—Notes should be made of difficulties encountered by the teacher and these should be referred to the Superintendent on the occasion of his visit.

PROMOTIONS.—The promotion of pupils from grade to grade rests with the teacher, subject to the approval of the Superintendent of Schools. The teacher is warned against making promotions without due regard to the standing of the pupils, particularly before leaving a district. All promotions should be entered, with the date, on the pages provided for the "Enrolment and Record of Pupils," and in the "Record of Pupils' Standing for Promotion."

JUNE TESTS.—For the convenience of the teacher in making promotions from Grade VIII to Grade IX, from Grade IX to Grade X and from Grade X to Grade XI, in June each year, the Department of Education prepares test papers. Forms for making requisition for these papers are sent to all schools in the Province in December. The lower grades should not be dismissed during the writing of these tests without the prior written approval of the Superintendent.

DEPARTMENTAL EXAMINATIONS.—Departmental examinations for Grade XI and Grade XII diplomas are held each year during the latter part of June. Candidates for either of these examinations must make application on the prescribed form to the Department not later than May 1. Forms for this purpose may be obtained from the Department.

CORRESPONDENCE.—When corresponding with the Department teachers are asked to write on only one side of the sheet and to refer to only one subject in a letter. For purposes of identification the teacher should sign his name in full as given on the Saskatchewan certificate held, and the class and number of such certificate should be indicated, also the name and number of any school district referred to should be given.

CHANGE OF TEACHER.—If a teacher should leave during the term the register must be completed to date of leaving.

SCHOOL PROPERTY.—When a teacher leaves for vacation or leaves the district permanently, the School Register and all forms and circulars pertaining to the school and any school property in his possession must be left in the schoolhouse or handed to the secretary for safe-keeping.

SCHOOL REGISTER

All teachers are required to read the following carefully before enrolling pupils for the year.

The register is a record of the school career of the children. Mark it carefully and preserve it.

This register contains sufficient space to provide for the enrolment and attendance of 70 pupils for the twelve months beginning July 1 and ending the following June 30. One register is supplied for each room in operation every year, and if further copies are required an explanation as to the reason should be forwarded to the Department with the request.

All entries should be made in ink. Use a fine pen. Write neatly and legibly.

The Register must be kept up-to-date in all details.

ENROLMENT OF PUPILS.—Every pupil resident in the district between the ages of 7 and 15, except as provided under "Withdrawals" below, who has not passed the Grade VIII examination shall be counted as enrolled as from the first day the school opens after July 1. Other pupils shall be counted as enrolled upon the first day of their attendance. Use full names. Avoid use of nicknames and initials. In the case of non-resident pupils, indicate after each name the number of the school district to which he belongs.

CENSUS RETURN.—As soon as the census return is received it should be checked with the pupils in attendance and the Local Attendance Officer advised immediately of the names of all pupils of compulsory school age not in attendance.

SPECIAL CASES.—In rural and village districts a list of all pupils usually resident in the district who are not in attendance shall be entered on the first page with a statement indicating what public, separate or private school they are attending or if not attending any school the reason therefor. See "Enrolment of Pupils" and "Withdrawals".

RECORD OF PUPILS.—The teacher should have access to previous registers in order to secure the information required to complete the record of each pupil.

The age and grade, distance from school and date of birth should be carefully checked with the census return when received. This information will be used throughout the year to decide what pupils should be reported for non-attendance.

The age and grade on entering this school, the number of days each pupil attended in each grade, and the date of promotion to the present grade, must be indicated for the guidance of the Superintendent and of future teachers.

WITHDRAWALS.—The name of each pupil enrolled must remain on the register and be counted in the pupil-days enrolment until the name is removed for one of the following causes: (1) the pupil has left the district; (2) he has been transferred to another room in the same district; (3) he is receiving instruction elsewhere; (4) having reached the age of 15 or having passed the Grade VIII examination he has signified his intention to leave school; (5) he has been expelled from school. A pupil shall be counted in the pupil-days enrolment notwithstanding absence because of illness, quarantine or severe weather, etc.

RECORDING ATTENDANCE.—Each month's attendance must be recorded on the two half-pages facing each other as provided for that month. The record of the pupils on the left-hand side of the register shall be on the left-hand page and of the pupils on the right-hand side of the register on the right-hand half-page.

Some simple method of registering the attendance of the pupils and indicating the "lates" and "absentees" should be adopted.

PUPIL-DAYS.—One pupil-day is one pupil for one day. Six pupils for five days would be thirty pupil-days. Half days must be counted as such and not as whole days. Do not use any fractional day other than one-half.

DAYS OPEN.—"Days open" shall include only days on which the school is legally open. Days on which the room is closed for a school fair, teachers' institute or convention, epidemic disease or departmental examinations for Grades XI and XII, should be included in the final reports to the Department in order to claim the grant. The attendance of pupils for such days must not be entered in the school register but a suitable note giving the reason for the room being closed should be placed in the columns for these days. The matter of holidays is dealt with in section 200 of The School Act.

SCHOOL ENROLMENT.—The number of pupils enrolled is the actual number of pupils whose names were counted in the pupil-days enrolment for the period under consideration, e.g., for the month in a monthly return and for the term in a half-yearly return.

AVERAGE ATTENDANCE.—Average attendance is calculated by dividing the pupil-days attendance (actual attendance) by the number of days open. The calculation should be carried forward to two decimal places.

PERCENTAGE OF ATTENDANCE.—Percentage of attendance is calculated by multiplying the pupil-days attendance (actual attendance) by 100 and dividing the result by the pupil-days enrolment (possible attendance). The calculation should be carried forward to two decimal places.

MONTHLY RECORDS.—On the last teaching day of each month the teacher shall calculate and enter all the information required at the bottom of each attendance page and transfer the same to the "Summary of School Attendance" at the middle of the register.

In case any pupil is absent on the last day of the month it might be advisable, in order to avoid unnecessary erasures, to delay the totalling of the pupil-days enrolment until definite information is secured as to whether or not such pupil has withdrawn permanently.

The teacher shall also calculate the number of days each pupil was present during the month, enter the same in the right-hand column and transfer to the "Summary of Pupils' Attendance" opposite each pupil's name on the first or last half-page.

The Local Attendance Officer shall be notified of all pupils not in regular attendance as required by The School Attendance Act.

HALF-YEARLY AND YEARLY RECORDS

TERM ENDING DECEMBER 31.—On the last teaching day of the term the teacher shall, after completing the monthly records:

- (a) complete the "Summary of School Attendance" for the term;
- (b) complete the half-yearly return (form 48) and sign the declaration thereon;
- (c) complete the Teachers' Suppannuation Fund half yearly statement (form 001);
- (d) complete the statement required for the annual meeting, in accordance with provisions of paragraph 1 of section 74 of The School Act.

NOTE.—It will be necessary to have available the register for the term ending the preceding June 30 in order to secure this information.

TERM ENDING JUNE 30.—On the last teaching day of the term the teacher shall, after completing the monthly records:

- (a) complete the "Summary of School Attendance" for the term and year;
- (b) complete the half-yearly return (form 48) and sign the declaration thereon;
- (c) complete the "Summary of Pupils' Attendance" on the first and last half-pages by calculating the number of days each pupil was in attendance during the year;
- (d) complete the "Attendance by Days" table in the middle of the register from the information available in the "Summary of Pupils' Attendance";
- (e) complete the information required in the fourth and fifth columns of the "Enrolment and Record of Pupils"—age and grade on June 1 or on date of leaving;
- (f) complete and sign the "Annual Return" (form 20);
- (g) complete the School Account for free readers and the Pupils' Account and check carefully;
- (h) complete the Teachers' Suppannuation Fund half-yearly statement (form 001);
- (i) where standard examination tests have been given, complete the statement of marks and submit required copies to the secretary and to the superintendent.

SPECIAL HALF-YEARLY RETURNS.—When two or more rooms are in operation in a district combined half-yearly return (form 48) is required and should be prepared by the principal. The necessary information for the junior rooms will be supplied to the principal by the teachers in charge.

SPECIAL YEARLY RETURNS.—When two or more rooms are in operation in a district the information required for the annual meeting and for the completion of the "Annual Return" (form 20) must be **SUMMARIZED** by the principal. The necessary information will be supplied to the principal by the teachers in charge.

When pupils have been **TRANSFERRED** from one room to another during the year care must be taken to see that **DUPLICATIONS** do not occur in calculating the enrolment and days attended by each pupil. If a pupil is registered as attending 90 days in one room and 110 days in another room in the same district, such will be entered as only one pupil enrolled and in the "Attendance by Days" table as one pupil in attendance for 200 days, not as one for 90 days and another for 110 days.

Enrolment and Record of Pupils in

S.D. No.

July 1, 19...., to June 30, 19.....

NAMES OF PUPILS (in full)	On date of Enrolment after July 1		Distance from School	On June 30 or on date of leaving		Birth			On En-tering this School		Number of Days Pupil Attended in Each Grade to June 30, 19.....										Da Pron Pre Gr							
	Age	Grade		Age	Grade	Date	Month	Year	Age	Grade	1	2	3	4	5	6	7	8	9	10								
<i>Sandra Shungure</i>	11	V			12	Jan																						
<i>Donald Pollett</i>	11	V			12	Jan																						
<i>Alec Henry</i>	11				15	3rd																						
<i>Florence St Pierre</i>	11				2	Jan																						
<i>Robert Ogawa</i>	10				26	Aug																						
<i>Robert St Pierre</i>	17																											
<i>Donna Robina</i>	13	VI			21	Aug																						
<i>Edmond Tré Robota</i>	13				6	May																						
<i>Rose Ogure</i>	14				7	Aug																						
<i>Leanda Langman</i>	14				22	Dec																						
<i>Leonel McKenzie</i>	12				1	Jan																						
<i>Joseph St Pierre</i>	14				21	Apr																						
<i>Robert St Pierre</i>	12				26	Aug																						
Robert St Pierre	17				17																							
<i>Therese Pelletier</i>	13	VIII			4	Jan																						
<i>Edwin St Pierre</i>	16				20	2nd																						
<i>Philip Langman</i>	16				15	Apr																						
<i>William Shungure</i>	15	IX			1	Aug																						
<i>Robina Robina</i>	15				20	Dec																						

PUPIL-DAYS ATTENDANCE.....

PUPIL-DAYS ENROLMENT.....

READ THE INSTRUCTIONS ON THE PRECEDING PAGES CAREFULLY

The teacher is required to keep a record of all days pupils are absent, indicating the reason therefor, i.e., sickness, distance from school, weather, truancy, parents' indifference, work.

In case a pupil is promoted during the year this fact should be clearly indicated on this page.

Enrolment and Record of Pupils

July 1, 19....

Attendance for the Month of ...

Attendance of Pupils enrolled on right hand side of

NAMES OF PUPILS
(in full)

NAME OF PUPILS (in full)	On date of Enrolment after July 1		Distance from School	On June 30 or on date of leaving		Date	Day of the Week (Omit Saturdays and Sundays)												TOTAL	Day of the Month (Omit Saturdays and Sundays)			
	Age	Grade		Age	Grade		T	P															
Dorothy Delpierre	11	V																					24
Dorothy Delpierre	11	V																					22
Aleck Henry	11																						
Genevieve St. Pierre	11																						
Dorothy Aguirre	11																						
Dorothy DeLorme	13	VI																					
Leanne Sakata	13																						
Rose Aguirre	14																						
Leanne Langman	14																						
Leonel McKaysie	14																						
Joseph Stearns	14																						
Neben Mavin	12																						
Pat Stearns	17																						
Shirley Stearns	17																						
Therese Pelletier	13	VII																					
Esther St. Pierre	16																						
Philip Langman	16																						
Therese Pelletier	15	IX																					
Wilma Chesneau	15	IX																					
Rebecca DeLorme	15																						

PUPIL-DAYS ATTENDANCE
PUPIL-DAYS ENROLMENT

Days open during the month: 2
Pupils enrolled during the month: 12
Pupils enrolled during the month: 12
Pupils-days attendance, left hand page: 12
Pupils-days attendance, right hand page: 10 1/2
Total pupil-days attendance for month: 22 1/2
Pupils-days enrolment, left hand page: 19 1/2
Pupils-days enrolment, right hand page: 24
Total pupil-days enrolment for month: 24

Average attendance for the month: 9.7
Percentage of attendance for the month: 81.2

READ THE INSTRUCTIONS ON THE
The teacher is required to keep a record of all d sickness, distance from school, weather, truancy, paren In case a pupil is promoted during the year this f

THIS INFORMATION MUST BE TRANSFERRED TO THE SUM

MARY AT THE MIDDLE OF THE REGISTER EY

Enrolment and Record of Pupils

July 1, 19... ..

Attendance of Pupils enrolled on left hand side of the Register.

Attendance for the Month of

Attendance of Pupils enrolled on right hand side of the Register.

NAMES OF PUPILS (in full)	On date of Enrolment after July 1		Distance from School	On June 30 or on date of leaving		Date	Day of the Month (Omit Saturdays and Sundays)							TOTAL				
	Age	Grade		Age	Grade		1	2	3	4	5	6	7					
Janet Abington	11	V		12		12												18
Dorothy Bellin	11	V		12		12												20 1/2
Aleck Henry	11			15		15												16 1/2
3 Louise St. Pierre	11			2		2												3
Dorothy Aguirre	12			26		26												19
Dorothy Belmont	13	VI		21		21												21
Edna L. Roberts	13			6		6												21
Rose Aguirre	14			7		7												12
Edna Langman	14			21		21												21
Leonel McKingie	14			1		1												21
Joseph Starnont	14			21		21												2
Heben Martin	12			26		26												21
Joseph Starnont	17			44		44												21
Therese Pelletier	13	VII		4		4												17 1/2
Esther St. Pierre	16			26		26												21
Philip Langman	16			6 1/2		6 1/2												21
William Chagnon	15	X		1		1												21
Robert Bellin	15			21		21												21

		Day of the Month (Omit Saturdays and Sundays)							TOTAL
		1	2	3	4	5	6	7	
M	1								
T	2								
W	3								
T	4								
F	5								
M	8								
T	9								
W	10								
T	11								
F	12								
M	15								
T	16								
W	17								
T	18								
F	19								
M	22								
T	23								
W	24								
T	25								
F	26								
M	29								
T	30								

		Day of the Month (Omit Saturdays and Sundays)							TOTAL
		1	2	3	4	5	6	7	
M	1								
T	2								
W	3								
T	4								
F	5								
M	8								
T	9								
W	10								
T	11								
F	12								
M	15								
T	16								
W	17								
T	18								
F	19								
M	22								
T	23								
W	24								
T	25								
F	26								
M	29								
T	30								

Days open during the month 21

Pupils enrolled during the month 14

Pupils enrolled during the month
Pupils enrolled during the month 236

Pupils enrolled during the month
Pupils enrolled during the month 236

Total pupil-days attendance for month 256

Total pupil-days enrollment, left hand page 256

Total pupil-days enrollment, right hand page 256

Total pupil-days enrollment for month 256

THIS INFORMATION MUST BE TRANSFERRED TO THE SUM

PUPIL-DAYS ATTENDANCE

PUPIL-DAYS ENROLMENT

READ THE INSTRUCTIONS ON THE

The teacher is required to keep a record of all d sickness, distance from school, weather, truancy, paren In case a pupil is promoted during the year this f

Average attendance for the month 11.2

Percentage of attendance for the month 82.5

I hereby certify that the above record of attendance does not include any record of teaching on Saturdays or

Joseph Starnont

MARY AT THE MIDDLE OF THE REGISTER EY

Enrolment and Record of Pupils

July 1, 19.....

Attendance for Pupils enrolled on left hand side of the Register.

Attendance for the Month of October

NAMES OF PUPILS (in full)

On date of Enrolment after July 1, Age, Grade, Distance from School, On June 30 or on date of leaving, Age, Grade, Date

Day of the Month (Omit Saturdays and Sundays), Day of the Week (Omit Saturdays and Sundays)

TOTAL

Day of the Month (Omit Saturdays and Sunday)

Day of the Week (Omit Saturdays and Sunday)

Table with columns for names, age, grade, distance from school, and date. Names include: Daphne Abernethy, Donald Robertson, Aleck Henry, George H. W. Brown, Dorothy Ogden, Dorothy DeLorme, Catherine Roberts, Rose Ogden, Leonard McKaysie, Joseph Steamont, Helen Quinn, ~~Patricia Stewart~~, ~~Ellye Steamont~~, Myronie Robertson, Edwin St. Pierre, Philip Langman, Wilma Thompson, Wilma Redburn, and Robert Redburn.

PUPIL-DAYS ATTENDANCE, PUPIL-DAYS ENROLMENT, READ THE INSTRUCTIONS ON THE

The teacher is required to keep a record of all d sickness, distance from school, weather, truancy, paren In case a pupil is promoted during the year this f

Main attendance table with columns for days of the month (1-31) and days of the week (W, T, F, M, W, T, F, M, W, T, F, M, W, T, F). Includes handwritten notes for 'CONVENTION' and 'THANKS GIVING DAY'.

Days open during the month, Pupils enrolled during the month, Pupil-days attendance, left hand page, Pupil-days attendance, right hand page, Total pupil-days attendance for month, Pupil-days enrolment, left hand page, Pupil-days enrolment, right hand page, Total pupil-days enrolment for month.

THIS INFORMATION MUST BE TRANSFERRED TO THE SUM

Table for recording attendance for the month of October, with columns for days of the month and days of the week.

Average attendance for the month, Percentage of attendance for the month

I hereby certify that the above record of attendance does not include any record of teaching on Saturdays or

Signature of Mary at the Middle of the Register

MARY AT THE MIDDLE OF THE REGISTER E

Enrolment and Record of Pupils
July 1, 19...

Attendance of Pupils enrolled on left hand side of the Register.

Attendance for the Month of ...

Attendance of Pupils enrolled on right hand side of ...

NAMES OF PUPILS (in full)	On date of Enrolment after July 1	Grade	Distance from School	On June 30 or on date of leaving	Age	Grade	Date	Day of the Month (Omit Saturdays and Sundays)							TOTAL													
								3	4	5	6	7	10	11		12	13	14	17	18	19	20	21	24	25	26	27	28
Santha Augustine	11	V					1	M	T	W	T	F	M	T	W	T	W	T	F	M	T	W	T	W	T	W	12	
Donald Peblon	11	V					1	1	1	1	0	1	1	0	1	1	1	1	1	0	1	1	1	1	1	1	1	15
Alack Henry	11						1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	18
3 course at home	11						2	1	1	1	1	1	1	0	1	1	1	1	1	1	1	1	1	1	1	1	1	19
Morty Aguirre	12						26	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	19
Southy Belmont	13	VI					21	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	19
Edwina Roberts	13						6	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	18 1/2
Rosa Aguirre	14						7	1	1	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	15 1/2
Rosalia Longman	14						2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	19
Leonel McKingie	12						1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	19
Jessie Stewart	14						21	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	18 1/2
Heber Martin	12						26	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	15 1/2
Pat Stewart	17						44	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	10
Miriam Bellon	13	VII					4	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	17
Esther At Rouse	16						20	1	1	0	3	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	17 1/2
Elizabeth Longman	16						15	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	17 1/2
Wilma Thompson	15	IX					1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	18
Belma Roberts	15						2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	19

Attendance of Pupils enrolled on left hand side of the Register.		Attendance for the Month of ...		Attendance of Pupils enrolled on right hand side of ...	
Days open during the month	19	Day of the Month (Omit Saturdays and Sundays)		Day of the Month (Omit Saturdays and Sundays)	
Pupils enrolled during the month	17	Day of the Week (Omit Saturdays and Sundays)		Day of the Week (Omit Saturdays and Sundays)	
Pupil-days attendance, left hand page	255 1/2				
Pupil-days attendance, right hand page	19				
Total pupil-days attendance for month	274 1/2				
Pupil-days enrollment, left hand page	313				
Pupil-days enrollment, right hand page	15				
Total pupil-days enrollment for month	328				
Average attendance for the month	15				
Percentage of attendance for the month	91.2				

PUPIL-DAYS ATTENDANCE

PUPIL-DAYS ENROLMENT

READ THE INSTRUCTIONS ON THE

The teacher is required to keep a record of all d
sickness, distance from school, weather, truancy, paren
In case a pupil is promoted during the year this f

THIS INFORMATION MUST BE TRANSFERRED TO THE SUM

Average attendance for the month

Percentage of attendance for the month

I hereby certify that the above record of attendance
does not include any record of teaching on Saturdays or
MARY AT THE MIDDLE OF THE REGISTER EN

Summary of School Attendance

July 1, 19 to June 30, 19

S.D. No. 4

Month	Days open	Pupils Enrolled	Pupil-days attendance	Pupil-days enrollment	Average attendance	Percentage of attendance
July	2	12	19 1/2	24	9.7	81.2
August	21	14	236 1/2	286	11.2	82.5
September	20	17	280	294	14.0	95.2
October	19	17	285 1/2	313	18.0	91.2
November	15	16	238 1/2	240	15.9	99.8
December	77	* 18	1060	1157	* 13.7	* 93.
Total for half year	200	177	3255	340	16.2	95.6
January	20	17	303	340	15.1	89.1
February	22	17	357	374	16.2	95.4
March	20	18	329	358	16.3	91.3
April	19	17	298	323	15.6	92.2
May	21	17	351	357	16.7	98.3
June	122	* 18	1961	2092	* 16.1	* 93.7
Total for half year	199	* 19	3021	3249	* 16.3	* 92.9

*NOTE—These figures cannot be secured by totalling figures for each month but must be calculated for each term and year.

This room was closed on the following dates for which grants have been claimed.

For school exhibitions or fairs, Place

For teachers' institute or convention, Place

For epidemic disease, Dates

For departmental examination (Grades XI and XII) Dates

This room was closed on the following dates on account of teacher's illness.

Dates

Yulece

May 28 - 3

Total days

3

Total days

3

Total days

3

ENROLLMENT

	Boys	Girls	Total
	When school opened after July 1	6	6
Additions during the year	4	3	7
Total for the year	10	9	19
Less Withdrawals	0	2	2
On June 30	10	7	17

ATTENDANCE BY DAYS

Number of pupils who attended during the whole year:	Total days
(a) Less than 20 days	1
(b) Between 20 and 39 days inclusive	1
(c) Between 40 and 59 days inclusive	1
(d) Between 60 and 79 days inclusive	2
(e) Between 80 and 99 days inclusive	1
(f) Between 100 and 119 days inclusive	2
(g) Between 120 and 139 days inclusive	1
(h) Between 140 and 159 days inclusive	5
(i) Between 160 and 179 days inclusive	9
(j) Between 180 and 199 days inclusive	19
Total	19

In school districts where more than one room is in operation the principal or superintendent is required to prepare a summarized statement covering all the rooms in operation. In order that this summary may be prepared without duplication of pupils each teacher is required to submit to the principal or superintendent a further statement in the following form:

Name of Pupil	On date of leaving		Days attendance in this room during the year	If a pupil has left school or has been transferred to another room or School District give the following information	Date of withdrawal or transfer	Reason for withdrawal or to what room or School District transferred
	Age	Grade				
SAMPLE OF FORM ONLY						

On June 30, 19

NAMES OF PUPIL (in full)

Year	On June 30 or on date of leaving		Distance from School	On date of Enrollment after July 1	
	Age	Grade		Age	Grade

PUPIL-DAYS ATTENDANCE

PUPIL-DAYS ENROLLMENT

PRECEDING PAGES CAREFULLY

s pupils are absent, indicating the reason therefor, indifference, work should be clearly indicated on this page.

Attendance of Pupils enrolled on left hand side of the Register.

Attendance of Pupils enrolled on right hand side of the Register.

June 30, 19... in S.D. No. 2

Day of the Month (Omit Saturdays and Sundays)	Day of the Week (Omit Saturdays and Sundays)	TOTAL
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
TOTAL		

Days open during the month..... 21
 Pupils enrolled during the month..... 17
 Pupil-days attendance, left hand page.....
 Pupil-days attendance, right hand page.....
 Total pupil-days attendance for month..... 351
 Pupil-days enrolment, left hand page.....
 Pupil-days enrolment, right hand page.....
 Total pupil-days enrolment for month..... 357
 THIS INFORMATION MUST BE TRANSFERRED TO THE SUM

Day of the Month (Omit Saturdays and Sundays)	Day of the Week (Omit Saturdays and Sundays)	TOTAL
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
TOTAL		

Average attendance for the month..... 16.7
 Percentage of attendance for the month..... 98.3
 I hereby certify that the above record of attendance is correct and does not include any record of teaching on Saturdays or holidays.
 MARY AT THE MIDDLE OF THE REGISTER EVERY MONTH

Year	Age	Grade	On June 30 or on date of leaving	Distance from School	Age	Grade	On date of Enrolment after July 1	NAMES OF PUPIL (in full)

PUPIL-DAYS ATTENDANCE
 PUPIL-DAYS ENROLMENT
 PRECEDING PAGES CAREFULLY
 PUPILS are absent, indicating the reason therefor, s' indifference, work.
 It should be clearly indicated on this page.

Rest. Mollenhauer - May 27/53

